

# Enrolment Frequently Asked Questions



## What are the intake years at St Michael's?

St Michael's intake years are 3 Year Old Kindergarten, Preparatory, Year 4, Year 5 and Year 7. Places in non-intake years are dependent on the capacity and gender balance of the preferred year level.

## Where is my child on the waitlist?

Due to the changing nature of waitlists, the Student Enrolments Team is not able to advise you of your child's actual position at any point in time.

## If I change my child from one waitlist to another, do I need to pay the application fee again?

The application does not need to be paid again if you transfer to another waitlist. You can change your preferred entry year at any time by contacting the Student Enrolments Team.

## How likely is it that my child will be offered a place at St Michael's?

The Student Enrolments Team is not able to predict whether your child will be offered a place for your preferred year of entry.

## Our family is moving to Melbourne at short notice from overseas/interstate. Do you have any places set aside at St Michael's for families in this situation?

As an open-entry and non-selective school, St Michael's does not keep any positions vacant or on hold for possible overseas/interstate relocations. Please contact the Student Enrolments Team to discuss the enrolment process.

## Will my child need to sit an academic test to enter St Michael's?

St Michael's is an open-entry and non-selective school. Academic tests are not used as part of the enrolment process (except in the case of scholarship applications).

## My child has additional learning needs; how will you assess their application?

In addition to an internal review of the information supplied with your Pre-enrolment Form, you and/or your child may be asked to participate in conversations/interviews with relevant staff and/or supply further documentation. The educational requirements of your child, and all students in your child's cohort, are considered in order to ascertain they can be reasonably accommodated.

## I have just received a Pre-enrolment Form; does this mean there is a place available for my child?

The Pre-enrolment Form is sent to all families on the waitlist two years prior to the preferred entry year and does not indicate an available place. This form confirms your intention of enrolling your child in the nominated year, and for you to provide up-to-date information regarding your child. This form must be completed in order for your child to move to the next stage of the enrolment process.

## I have just been asked to attend an interview with my child. What is involved?

The interview is conducted by a senior member of staff, and is designed as an informal conversation with your child to determine whether St Michael's is the right fit for your family.

## I have had my interview; does this mean that my place is confirmed?

The interview is part of an assessment of your child's application and does not guarantee an offer of a place. The Student Enrolments Team will be in contact with you in the weeks following the interview to advise whether a place will be offered for your child.

## My child has been offered a place but we would like to defer to another year. Are we guaranteed a place in that year level?

Offers of enrolment only apply to the specified year level and year of entry. If you wish to change your child's year and/or year level of entry after you have received an offer, you must notify the Student Enrolments Team in writing.

## My child did not receive an offer for my preferred year of entry. Will they be automatically added to the waitlist for the following year level?

No. If your child is not offered a place in your preferred year of entry, you will be contacted by the Student Enrolments Team and given the opportunity to defer your child's application.

## Does St Michael's offer discounts?

St Michael's offers discounts for siblings, as well as advance payment of school fees in a current year. Please contact the Finance Team on +61 3 8530 3216 to discuss your options.