

# 2019 Annual Fees and Charges

Year level	Tuition fee	Levy	Total per annum (AUD)	Monthly Instalment (per student)
Kindergarten	\$17,132	\$3,089	\$20,221	\$1,685.08
Preparatory	\$14,958	\$4,022	\$18,980	\$1,581.67
Year 1	\$18,517	\$4,022	\$22,539	\$1,878.25
Year 2	\$21,032	\$4,022	\$25,054	\$2,087.83
Year 3	\$22,941	\$4,022	\$26,963	\$2,246.92
Year 4	\$22,981	\$4,362	\$27,343	\$2,278.58
Year 5	\$23,794	\$5,072	\$28,866	\$2,405.50
Year 6	\$24,107	\$6,226	\$30,333	\$2,527.75
Year 7	\$24,289	\$6,339	\$30,628	\$2,552.33
Year 8	\$24,289	\$6,339	\$30,628	\$2,552.33
Year 9	\$26,297	\$6,623	\$32,920	\$2,743.33
Year 10	\$26,505	\$6,179	\$32,684	\$2,723.67
Year 11	\$27,419	\$5,655	\$33,074	\$2,756.17
Year 12	\$28,058	\$4,477	\$32,535	\$2,711.25

**Invoices are issued by the end of each month and payable 20<sup>th</sup> of the following month**

## Payment of fees and charges

Tuition and levies are invoiced in twelve instalments at the end of each month, commencing in October for the 2019 fee schedule. Your monthly invoice may also include any additional co-curricular and extra-curricular charges incurred. Payment of each monthly invoice is processed through direct debit on the 20th of the following month.

The School accepts payment by direct debit only; either through a nominated financial institution or by credit card. Payments made by credit card will incur an additional 0.7% surcharge.

In the event of a dishonoured transaction, we will reattempt within 3 business days, however it is the responsibility of the account holder to ensure that sufficient funds will be available. Should the reattempt also decline, a processing fee of \$20.00 will be added to your account.

Any account not settled by the due date will result in an administration fee of \$100, which will be charged on the first business day in the following month. Requests for an extension of the payment due date are to be communicated to the Finance Officer at the earliest opportunity and must be agreed to by the School.

Unless special approval has been obtained, no student will be allowed to enter a new term at the School if tuition fees for the previous term remain unpaid. Whilst it is not our preferred method of resolution, the School reserves the right to suspend the enrolment of a student/s if all reasonable steps to address an outstanding account are not met.

As the expenses incurred in maintaining the School are not lessened by the temporary absence of individual students, no deduction can be made on account of absence.

Student participation in any cost based voluntary excursions such as Great Barrier Reef, overseas exchanges or interstate festivals etc., will not be possible should the fee account be in arrears.

## Goods and Services Tax (GST)

GST is not charged on School fees, childcare and co-curricular activities, and School costs and charges have been calculated on the basis that they are GST-free. Other activities, however, may attract GST.

## Concessions

Concessions apply only to tuition fees (not levies) for concurrent enrolled siblings from the same family. A 10% entitlement applies to the second enrolled sibling in a lower year level. Subsequent siblings enrolled in any lower year levels are entitled to a 25% concession. Sibling discounts will not apply where another concession has been granted. Fee concessions for children of clergy are also available.

## Discounts

Full payment of the total annual fees by Tuesday 20 November 2018 will attract a 3% discount which will be credited to your account in September 2019.

\*Please note, this discount only applies if the student remains at the School for the whole academic year. Where a student withdraws prior to the end of the school year the discount will be forfeited.

## Fee Locking

Where an account holder elects to pay multiple years in advance, the fee shall remain capped for the applicable year level for the duration of the payment, therefore future increases to fees will not apply. For example, if a parent elects to also pay for 2020 and 2021 then the fee shall remain set at the 2019 rate until the conclusion of 2021. Full payment is required by Monday 28 January 2019.

## Termination of enrolment at St Michael's

In the event that a child leaves St Michael's, notice must be given in writing to the Head of the School by email: [head@stmichaels.vic.edu.au](mailto:head@stmichaels.vic.edu.au)

Any impending student withdrawal notice is required as follows:

Withdrawals up to the end of	Written notice required by
Term 1, 2019	20 November 2018
Term 2, 2019	20 February 2019
Term 3, 2019	20 May 2019
Term 4, 2019	20 August 2019

Where notice is given in accordance with the above requirements, all tuition fees paid in advance for any period after the child's final day at St Michael's will be refunded.

If sufficient notice is not given in accordance with this provision, all tuition fees for the term immediately following the child's final term at St Michael's, in addition to all charges for co-curricular and extra-curricular activities that have been committed to, remain due as payment in lieu of notice.

## Further information

Regarding fees and payments, please call the Finance Officer:

+61 3 8530 3216 or email [payments@stmichaels.vic.edu.au](mailto:payments@stmichaels.vic.edu.au)

*All terms and conditions are subject to change. All amounts are in Australian Dollars.*